



# HR LITE FOR DELTEK VISION®

By AMR Consulting

## HR-Focused User-Defined Components in Deltek Vision

Integrated,  
Streamlined  
Approach to  
Tracking your  
HR-Related Data

- ▶ Alternative to a comprehensive HRIS system
- ▶ Outfitted for HR needs of non-HR staff: IT, management, administrative, and accounting
- ▶ Essential elements:
  - Recruitment → On-boarding → Professional Development → Performance Reviews → Career Progression → Documentation
- ▶ Automates your HR processes using reminders, alerts, and workflows

### One-stop HR shop

Easy record-keeping during recruitment process

Tag items required for onboarding

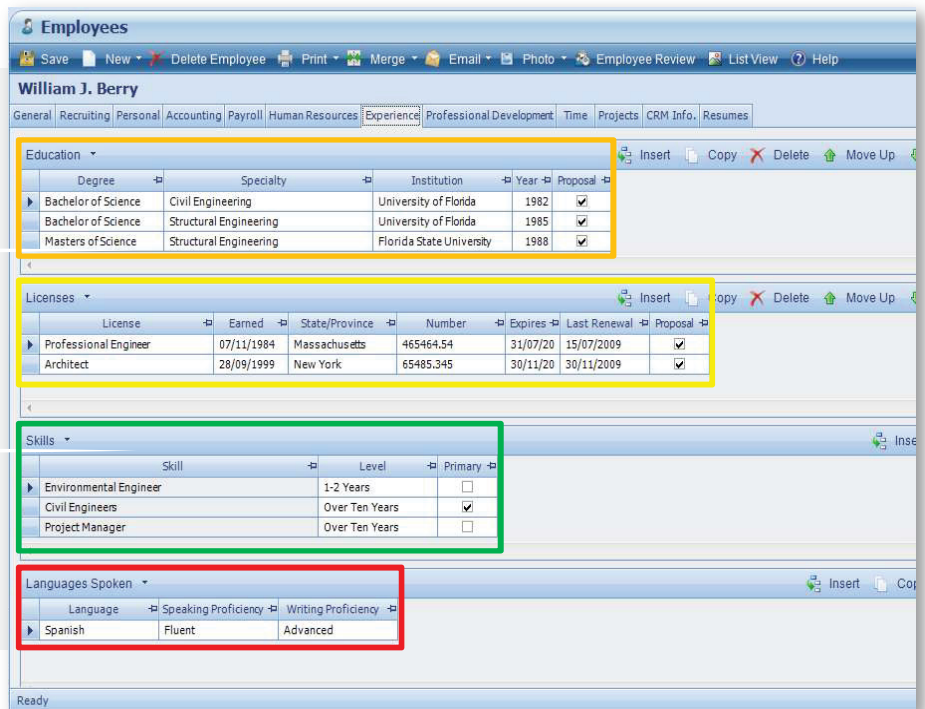
Report on hiring trends

# Central Repository for Resume & Proposal Data

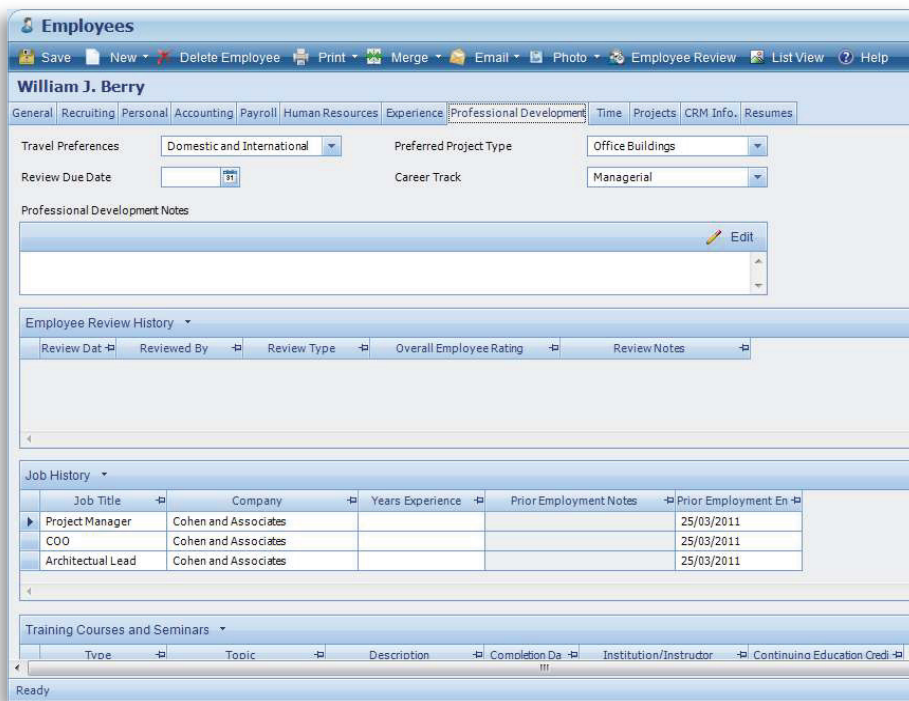
Catalog skills, education, and credentials

Evaluate staff promotions

Highlight capabilities and resources for proposals



## Career planning & progression



Record PD activities and action items

Schedule performance reviews

Track training for compliance purposes

A few things automation can do for you

- ▶ Send out reminders to employees for mandatory courses to be completed for compliance purposes
- ▶ Create an Outlook meeting invite for performance reviews
- ▶ Auto-send emails to IT to setup new employees workstations during on-boarding
- ▶ Create workflows to ensure HR records are complete